

Ref no:- ECE/PO/NOTICE/2022-23/193

Date: 23<sup>rd</sup> June, 2023

**NOTICE**

This is hereby informed to all concerned that a semester break has been sanctioned following the attached schedule.

The notice has been issued in concurrence with the competent authority.



**(Dr. S. Basack)**  
**Principal, ECE**

Principal  
Elite College of Engineering  
Karnamadhappur, Ghola  
Kolkata - 700 113

CC to:

1. All sectional Heads through notice board, departments and website
2. Director (A & HR) – for kind information please
3. Director (O) – for kind information please
4. Mr. Sankar Ray, Manager Coordination, ECE – for kind information please
5. Web Manager – for necessary upload please

<b>SEMESTER BREAK ROSTER DUTY</b>			
<b>To be Present from 26<sup>th</sup> – 30<sup>th</sup> June, 2023</b>		<b>To be Present from 3<sup>rd</sup> – 7<sup>th</sup> July, 2023</b>	
<b>Department</b>	<b>Name</b>	<b>Department</b>	<b>Name</b>
Civil	Dr. Satabdi Saha	Civil	Rishika Mukhopadhyay (Acting HOD)
	Mrinmoy Pan		Gautam Das
Mechanical	Dr. Shantanu Dutta (Acting HOD)	Mechanical	Dr. K. Hazra
	Pradip Dey		Dr. Rakesh Kumar
	Satyabrata Podder		Pallab Sarkar
Computer Sc.	Md. Altab Uddin Molla	Computer Sc.	Subhrajit Nath (Acting HOD)
	Abriti Paul		
Electrical	Surajit Saha (Acting HOD)	Electrical	Dr. Avijit Chakraborty
	Nepal Das		Snehesh Sharma
	Dipashri Saha		Mintu Roy
Basic Sc. & MBA	Dr. Shantanu Bhowmik (Acting HOD)	Basic Sc. & MBA	Mahuya Dutta
	Biswajit Bhattacharya		
Staff	Principal (28 <sup>th</sup> and 30 <sup>th</sup> June, 23)	Staff	Principal (4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> July, 23)
	PA to Principal (26 <sup>th</sup> , 27 <sup>th</sup> and 30 <sup>th</sup> June, 23)		PA to Principal (6 <sup>th</sup> and 7 <sup>th</sup> July, 23)
	TPO (27 <sup>th</sup> and 28 <sup>th</sup> June, 23)		TPO (5 <sup>th</sup> and 6 <sup>th</sup> July, 23)
	Amit Sarkar (Exam Cell)		

1. All concerned are hereby directed to be available through phone and e-mail during their vacation.
2. In emergency purposes, College may incorporate the vacation dates.
3. Assigned NAAC work to be done during scheduled vacation of the concerned person as directed by competent authority.