



PINNACCLE GROUP INITIATIVES
ELITE COLLEGE OF ENGINEERING

E.C.E B. TECH COLLEGE APPROVED BY AICTE & AFFILIATED TO MAKAUT (WBUT)

PO-Karnamadharpur, PS-Ghola, Sodepur, Kolkata-113. Phone-(033)25956632 / 9831500840, Web-www.petindia.org

Ref no:- ECE/PO/OFFICE-ORDER/2021/010

Date: 5th August, 2021

OFFICE ORDER

It is hereby notified to all concerned that Mr. Avijit Chakraborty, Assistant Professor of Electrical Engineering department has been entrusted as new Single Point of Contact (SPOC) of Mentorship of this College, vice Prof. Sribash Sarkar, Assistant Professor of Mathematics, Department of B. Sc. & Hu, ECE. Furthermore, the Mentorship Committee has been revised as follows:

1. Mr. Avijit Chakraborty, Assistant Professor, Electrical Engg. – Single Point of Contact (SPOC, nominated at MAKAUT)
2. Mr. Snehesh Sharma, Assistant Professor, Electrical Engg. – Coordinator

The SPOC shall take the overall responsibility and monitoring of the student mentorship reports of the entire college. The coordinator shall assist the SPOC in all matters assigned by him.

This order has been issued in concurrence with the competent authority and shall be in force with immediate effect until further order.

This order supersedes the earlier Notice No – ECE/PO/NOTICE/158 dated 10.04.2019.

(Dr. S. Basack)
Principal, ECE

Principal
Elite College of Engineering
Karnamadharpur, Ghola
Kolkata - 700 113

1. Mr. Avijit Chakraborty, Assistant Professor, Electrical Engg., ECE
 2. Mr. Sribash Sarkar, Assistant Professor of Mathematics, B. Sc. & Hu, ECE
 3. Examination Cell, ECE
 4. All Faculty Members through HODs
 5. Director (A & HR) – for kind information please
 6. Director (O) – for kind information please
 7. Mr. Sankar Ray – Manager, Co-ordination -for kind information please
 8. Mr. P. K. Nag – AO, ECE – for kind information please
 9. Mr. Tathagata Roy Chowdhury – For doing the needful please
 10. Reception - ECE
- } For immediate charge hand-over process