PO-Karnamadhabpur, PS-Ghola, Sodepur, Kolkata-113. Phone-(033)25956632 / 9831500840, Web-www.petindia.org

Ref no:- ECE/PO/OFFICE ORDER/2021/003

Date: 22<sup>nd</sup> January, 2021

## OFFICE ORDER

This is hereby notified to all concerned that **Dr. Shantanu Dutta**, **Associate Professor of Mechanical Engineering**, ECE has been entrusted as the **Single Point of Contact (SPOC)** for **Massive Open Online Courses (MOOCs)** of ECE with immediate effect. All concerned are informed to contact time to time with the SPOC for any updated information regarding MOOCs. The SPOC shall provide all data to the coordinator of MOOCs (G. Sarkar, PA to Principal, ECE) as well as all departments and office of the undersigned as and when needed. Kindly do contact with the new SPOC through:

Mob No - 7908315886/8967045634 E-mail - shantanudut@gmail.com

(Dr. S. Basack) Principal, ECE

Principal
Elitte College of Engineering
Karnamadhabpur, Ghola
Kolkata - 700 113

CC to:

- 1. Dr. Shantanu Dutta, SPOC, MOOCs for charge take over, if not done already
- 2. Dr. Rakesh Kumar, Ex-SPOC, MOOCs for charge hand over, if not done already
- 3. All B. Tech students through website
- 4. All Faculty Members through HODs
- 5. Director (A & HR) for kind information please
- 6. Director (O) for kind information please
- 7. Mr. Sankar Ray OIC, EIEM for kind information please
- 8. Mr. P. K. Nag AO, ECE for kind information please
- 9. Mr. Tathagata Roy Chowdhury For n/a please
- 10. Training & Placement Officer ECE
- 11. Reception ECE