



ELITTE INSTITUTE OF ENGINEERING & MANAGEMENT

A PINNACCLE GROUP OF INSTITUTION

(AN ISO 9001 : 2008 CERTIFIED POLYTECHNIC INSTITUTE) (APPROVED BY A.I.C.T.E. & AFFILIATED TO W.B.S.C.T.E.)

P.O. - Karnamadhampur, P.S. - Ghola (Sodepur), Kolkata - 700 113. Phone - (033) 2595 6125 / 6126. Website - www.petindia.org

The following rules must be strictly followed by the students while the odd semester exam will be going on from 12th to 23rd December 2017 in their classes =

1. Using of Mobile phone or Electronic Gazette are strictly prohibited. Semester exam will immediately be cancelled and papers withdrawn, if found anybody using the same.
2. Sitting arrangements allotted by the Exam Cell will strictly be followed by the students. Violation of the same will not be tolerated.
3. Misbehave by the students with each other or with the Invigilator in the class room will attract severe punishment by the Competent Authority.
4. Problem in any question, if found, would be sorted out in consultation with the concerned authority of the State Council. No panic will be allowed.
5. Students should carry their Admit Card along with Registration during the exam period. Without the same, students will not be permitted to sit for exam.
6. Students should aware and confirm for payment of their Exam Fees, Semester Fees and fine, if any, before appearing for exam. Otherwise, they will fail to appear for exam.
7. Students are directed to enter their respective exam hall 10 minutes before commencing the exam to fulfil the necessary formalities by the authorities.
8. During the on-going exam, Observer's guidelines, if any, must be followed by the students.
9. Students are also directed to collect the admit card well one day in advance before commencement of their exam date.
10. Students should look in to their exam hall cleanliness by avoiding keeping wastage paper in the exam hall.

Officer-In-Charge
EIEM

Distribution: All the students through Notice Board(s) & Website
CC: Director-EIEM / Secretary-PET / IC-Exam Cell / All HODs