



Date: 22.05.2018

NOTICE

All the students are hereby informed that they will have to return their **Library Books & Holdings** after Exam.

The Due Date of the Issued Books on or after 02nd May 2018 has to be returned by 04th June 2018.

It may be mentioned that the **Over Due Charge** would not be calculated during the above mentioned period (02.05.2018 to 04.06.2018), else the **Over Due Charge (Rs. 2/day for Reference Book and Rs. 5/day for Book Bank)** will be calculated according to the written **Due Date on the Due Date Slip** in the Book.

The Books for the **Next Semester** would not be issued without the Library Clearance.

Excuse would not be granted.

Librarian

Distribution:

Principal Office

Web Site

Notice Board

Library Notice Board

CC: Director (Academy & HR)-for kind information pl.

CC: Director (Operation)-for kind information pl.

CC: Manager Co-ordination -for kind inf. pl.